



Cleaning Checklist

General Areas & Living Spaces

- ☐ Dust all surfaces (tables, shelves, décor)
 - ☐ Wipe down furniture and electronics
 - ☐ Vacuum and mop floors
 - ☐ Empty trash bins and replace liners
 - ☐ Clean mirrors and glass surfaces
 - ☐ Wipe down light switches and door handles
 - ☐ Dust skirting boards
 - ☐ Wipe clean window sills
 - ☐ Spot clean doors
-

Kitchen

- ☐ Wipe down countertops and backsplash
 - ☐ Clean and disinfect sink and taps
 - ☐ Wipe exterior of appliances (microwave, fridge, oven)
 - ☐ Clean stovetop and range hood
 - ☐ Wash up/use dishwasher
 - ☐ Remove limescale
 - ☐ Empty and wipe down bin
 - ☐ Sweep and mop floor
-

Bathrooms

- ☐ Scrub and disinfect sink and faucet
- ☐ Clean and disinfect toilet (inside and outside)
- ☐ Scrub shower/tub and remove soap scum
- ☐ Clean mirrors and glass surfaces
- ☐ Wipe down countertops and cabinets
- ☐ Wipe clean tiles

- ☐ Empty trash bin and replace liner
 - ☐ Sweep and mop floor
-

Bedrooms

- ☐ Make the bed (change linens if provided)
 - ☐ Dust nightstands, dressers, and shelves
 - ☐ Vacuum or sweep and mop floors
 - ☐ Empty trash bin
 - ☐ Wipe mirrors and glass surfaces
-

Extra Services (If Requested/Accepted – please discuss with the cleaner first)

- ☐ Laundry (wash, dry, fold)
- ☐ Inside fridge cleaning
- ☐ Window cleaning (interior)
- ☐ Decluttering/organizing

Comments

Please discuss your specific cleaning requirements with your cleaner so they can prioritise tasks during the allocated time. Please specify your priorities here:

Please specify any restricted areas or items/surfaces/items that should not be cleaned:

Please specify any areas or surfaces that require specific cleaning products or materials:

Limitations & Exclusions:

Limitations:

- ⚠ Blinds can only be LIGHTLY dusted
- ⚠ Walls can only be SPOT cleaned

Exclusions:

Please **do not request** any of these tasks from your cleaner.

- ✗ Lifting items weighing over 10kg (including large furniture)
- ✗ Dusting and/or vacuuming of ceilings / surfaces outside of normal reach
- ✗ light fittings
- ✗ Heating ducts
- ✗ Use of ladders.
- ✗ Cleaning external windows
- ✗ Deep stain removal
- ✗ Cleaning pet messes and/or heavily soiled areas
- ✗ Cleaning of mould and/or biohazardous material (nappy bins etc)
- ✗ Steam cleaning
- ✗ Deep carpet cleaning or shampooing (Standard vacuuming of carpets and rugs is included in all services)
- ✗ Extermination (insects, etc)
- ✗ Rubbish removal and/or collection services (except regular bins)
- ✗ Operate washing machines or dryers
- ✗ Fragile trinkets and ornaments
- ✗ BBQs
- ✗ Garages and/or patios (aside from basic sweeping)
- ✗ Landscaping and/or garden-work
- ✗ Any area outside of your home